

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
Tuesday, FEBRUARY 19, 2008

Members Present: Judith A. Algeo, Esq., Chair
Edward P. Thompson, Vice Chairman
John Cox, Member

Others Present: Gail Weniger, Township Manager
Bryan McAdam, Township Engineer
Mary Eberle, Township Solicitor
Tom Scott, Assistant Manager
Linda Grant, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' February 19, 2008 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:03 p.m., by Chair, Judith Algeo who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ February 4, 2008 Board of Supervisors' public meeting minutes. (exhibit)

Motion by Mr. Thompson to approve the February 4, 2008 public meeting minutes, as submitted.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **EXECUTIVE SESSION:**

Chair Algeo reported that the Board of Supervisors' had met in executive session prior to this evening's meeting to discuss matters of open space.

■ **ANNOUNCEMENTS:** There were no announcements this evening.

■ **CITIZENS COMMENTS:** There were no Citizens Comments this evening.

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■ **MANAGER'S REPORT:**

⇒ 275th Committee Recognition (no exhibit)

Chair Algeo complimented the 275th Committee and thanked them for a great job that was done for the celebration events of February 13, 2008. Ms. Algeo noted there will be letters of thanks and a Township lapel pin given to all the members of the committee to acknowledge our appreciation and thanks.

Ms. Algeo presented Dan Sharapan, Parks and Recreation Director, with a letter commending him on a job well done and also presented Dan with a lapel pin.

275th Committee members, Lou Zabielski, Steve Taylor, Phil Ramos, Kevin McCreary, Betty Gordon and Joe Gable, were present this evening.

⇒ WFC

- banner request (exhibit)

Phil Ramos, Warwick Fire Company president, explained that the fire company is asking permission to hang a two banners, back-to-back, under the marquee announcing that the fire company is celebrating fifty years. This banner should be ready to hang within a week or two and would be hanging for the whole year.

Motion by Mr. Thompson to approve the request by Warwick Fire Company #1 to hang an 8 ft x 3 ft banner, to commemorate 50 years, until December 31, 2008. Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

- Update

Phil Ramos reported that on June 7, there will be a 50th anniversary banquet. Mr. Ramos said that everyone is still excited about the new fire house. Our "Adopt a Family" program went well last year and we are looking to expand it this year, to see about helping as many families as we can.

The fire company has formally switched to financial advisor, Janney, Montgomery, Scott, the same company as the Township. We have also hired Bee, Bergvall as our auditors, also the same as the Township. We are on track with everything. We are also retaining the services of a professional bookkeeping firm.

We had recent administrative elections:

Phil Ramos – president
Kevin McCreary – vice president
Mark Surrusco – treasurer
George Rudolph – recording secretary

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Marty McDonough resigned from the Board of Directors because of family and other responsibilities. Bob Weber is the 5th Board Director.

Our recent fund drive was about 10% over last year, just shy of \$50,000. The fire company recently adopted their formal budget and also, adopted a formal "conflict of interest" policy. Mr. Ramos notes that the fire company is prepared to offer quarterly reports to the Township. Ms. Algeo said the fire company can submit, one page, financial quarterly reports are reported they would not have to attend the meetings for presentations. This also allows for information being available to the public.

⇒ GIS Funding Request (exhibit)

Gail Weniger presented this request for the purchase of GIS layers from the County. Ms. Weniger noted that the County will be using Warwick Township to experiment and sell us the layers which consist of the tax parcels, the road centerlines, building outlines, parking lot outlines, edge of pavement, hydrology, aerial photos, railroad lines and natural resources. The cost is \$2,000, which includes a day of technical support. This would be useful for CKS also. We will use this for the Land Logic software and we will need hand-held units, at a cost of \$2,000, that will enable collection of data which will then be loaded into the computer. Water and Sewer is interested in paying for half of the hand-held units.

Ms. Algeo asked if there were more recent aerial photos than 2005. Ms. Weniger notes these are taken every five years, so 2005 is the most recent.

Mr. Thompson states that most of this info can be gotten through Google and does not believe we need more than one hand-held since once the data is entered, it is done. Ms. Weniger said we would like to give one to Park and Rec. and then have one for a summer person hired to be dedicated to this project. Mr. Thompson asked who else in the County is buying into this. Ms. Weniger said there are those who want to buy in, and the County is using Warwick to experiment.

Mr. Thompson asked if there is a plotter that will be able to print out the information. Ms. Weniger said not at this time, but maybe next year we can look at that.

Mr. Cox asked if we will be using our current computer system. Ms. Weniger said yes, we have just upgraded our servers. Mr. Cox asked if Land Logic is installed in the Administration building, as well as public works. Ms. Weniger said yes though it works very slowly at public works.

Motion by Mr. Thompson to approve \$4,000 for GIS program with the Bucks County Planning, subject to the purchase of only one hand-held unit at this time and if a second one is requested, it will be brought back before the Board of Supervisors. Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

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- ⇒ Sewage Facilities Planning Module - Ivyland Industrial Park – Resolution N^o. 2008-14 (exhibit)

Ms. Weniger presented this document and reported that the Water and Sewer Authority has reviewed and signed off on this.

Mr. Thompson initiated extensive discussion regarding this document. Included in discussion was pumping station location. Ms. Algeo commented about a letter regarding archeological findings. Mary Eberle, Township Solicitor, said that is a standard letter and the Township does not need to be concerned. Bryan McAdam, Township Engineer, reminds that this document is just for planning and there will be no permitting until everything is addressed. Also included in discussion was item 4a, to acknowledge applicant is to construct a pumping station. Mr. Cox asked where the public water would be coming from. Mr. Thompson believes that is part of the resolution. It was suggested to send this document back to the Water and Sewer Authority. At the end of this discussion, it was determined that the resolution could be approved.

Motion by Mr. Thompson to approve Resolution N^o. 2008-14, Sewage Facilities Planning Module - Ivyland Industrial Park, owned by Dudlik Construction, as presented.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

- ⇒ Bill Payments for February 19, 2008 (exhibit)

| | |
|--|-----------------------------|
| General Fund Check N ^o . 14926 – 14995 (14995 is void) | \$ 144,516.42 |
| Park & Recreation Check N ^o . 4379 through 4396 | \$ 6,915.19 |
| Capital Project Fund Check N ^o . 1032 | \$ 5,250.00 |
| Open Space Fund Check N ^o . 352 - 353 | \$ 1,574.00 |
| General Obligation Fund Check N ^o . 1002 | \$ <u>15,965.00</u> |
| Total - | \$ <u>174,220.61</u> |

Motion by Mr. Thompson to approve February 19, 2008 Bill Payments, subject to audit.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

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⇒ Treasurer's Report – December 2007 (exhibit)

Ms. Weniger presented the December 2007 Treasurer's Report.

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|-----------------------------------|----|------------------|
| General Fund | \$ | 3,466,618 |
| Firehouse and Equipment | | 871,373 |
| Road Machinery Fund | | 179,460 |
| General Obligation / Sinking Fund | | 315,588 |
| Open Space Fund | | 284,093 |
| Capital Projects Fund | | 1,347,199 |
| Highway Aid Fund | | 2,379 |
| Parks and Recreation | | 395,404 |
| Capital Reserve | | <u>603,928</u> |
| Total | \$ | <u>7,466,042</u> |

**Motion by Mr. Thompson to approve December 2007 Treasurer's Report, prepared by Rose Christie, Finance Director, subject to audit.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

- **ASSISTANT MANAGER:** No report this evening.
- **SOLICITOR REPORT:** No report this evening.
- **ENGINEER REPORT:**

⇒ Warwick Office Park, Escrow Release N^o 13 (exhibit)

**Motion by Mr. Thompson to approve Warwick Office Park, Escrow Release N^o 13, in the amount of \$30,000 (leaving a balance of \$476,969.24), as presented by the Township Engineer.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

- **OLD BUSINESS:**

Mr. Thompson asked about the letter received concerning the voting machines. Ms. Algeo explained there is a dissatisfaction with the voting machines because there is no paper trail.

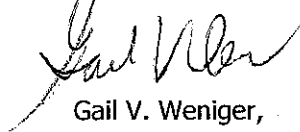
- **NEW BUSINESS:** There was no new business to discuss.
- **PUBLIC COMMENT:** There was no public comment.

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■ **ADJOURNMENT:**

The February 19, 2008, Warwick Township Board of Supervisors' public meeting was adjourned at 8:14 p.m.

Respectfully submitted,



Gail V. Weniger,
Township Manager/Secretary

These minutes were approved at the
Board of Supervisors' meeting held: **March 3, 2008**