

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
JUNE 16, 2008

Members Present: Judith A. Algeo, Esq., Chair
Edward P. Thompson, Vice Chairman
John Cox, Member

Others Present: Gail Weniger, Township Manager
Dave Connell, P..E., Township Engineer
Mary Eberle, Esq., Township Solicitor
Linda Grant, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' June 16, 2008 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Chair, Judith Algeo, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ June 2, 2008 Board of Supervisors' public meeting minutes. (exhibit)

Motion by Mr. Thompson to approve the June 2, 2008 public meeting minutes, as submitted.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **EXECUTIVE SESSION:**

Chair Algeo reported that the Board of Supervisors' had met in executive session prior to this evening's meeting to discuss matters of open space and matters of personnel.

■ **ANNOUNCEMENTS:**

⇒ Ms. Algeo announced that the Township Administrative Offices will be closed Friday, July 4, 2008 to observe Independence Day.

■ **CITIZENS COMMENTS:**

➤ John Meyer, noted that the traffic light at Kendarbren Drive is now working. Mr. Meyer also spoke of the potholes that no one seems to know what to do with and the difficulty of working with Warwick Office Park. Mr. Meyer continued, speaking about the sidewalk that is not finished and the grading that still needs to be done.

June 16, 2008
page 2 of six pages

During brief discussion, Mr. Thompson asked who makes the decision to open the road. Dave Connell, Township Engineer, noted that PennDOT makes that decision. Mr. Thompson also asked about a lot of road-cuts and temporary patching, line painting to be re-done, and people still making a left turn out of the post office and whether there is still a barrier restricting use of the traffic light. Mr. Connell said there is to be a great deal of resurfacing there that is not yet done and then permanent line painting can be done. Mr. Connell notes that the barrier was in place 5 or 6 days ago, but it would be appropriate to remove the barrier and Mr. Connell will look into this.

Mr. Thompson asked if there is something in the agreement that the building has to be done. Mary Eberle, Township Solicitor, said no, we were taking the position that the signal had to be done before opening the internal road and the Township Engineer had taken a hard line to not issue any occupancy permits until the signal was in. Ms. Eberle said that is not part of the development agreement, what is part of the agreement is a time limit for completion of the public improvements which does not go beyond 24 months and if they are not passed 24 months, they must be very close. Ms. Eberle will check the development agreement, to see if PennDOT is holding escrow. Mr. Thompson questioned if they could say not to do the improvements until PennDOT does the corridor project. Mr. Connell does not believe that would happen.

■ **MANAGER'S REPORT:**

⇒ Draft – Five-Year Plan (exhibit)

Ms. Algeo said the staff did a wonderful job on this plan, but she believes this will require a lot of discussion and she would like to come back another time to have a work session to just focus on this plan.

Gail Weniger, Township Manager, briefly summarized the draft of the five year plan. Ms. Weniger said the driving force for the plan was the comprehensive plan and goal of the presentation is to get input from the Board of Supervisors. The plan includes capital projects, budgetary issues and succession planning for personnel. The population of the Township in the year 2013 is expected to reach about 16,000.

Ms. Weniger summarized areas which will need consideration and input to plan. Replacement of some personnel was noted, the area of technology was outlined, including both the police request for a CODY program and the Township's ongoing request to continue with the GIS initiative. Ms. Weniger stated that technology continues to be a growing area and expense. Mr. Weniger notes that maintenance needs continue to increase as the Township grows. Ms. Weniger will look to the new road master to rate the roads in the Township and come up with a long term plan for road and public asset maintenance Ms. Weniger also notes we need to decide what is being planned with the Moland House and emergency services.

The Board of Supervisors' Work Session meeting to discuss the five year plan will be held on Monday, June 30 at 6:30 p.m.

June 16, 2008
page 3 of six pages

⇒ Public Works Fence Bid – Award (exhibit)

Jim Kopchak, Public Works Director, presented his recommendation to award the bid to Abel Fence from Leola, PA at a cost of \$45,471.00.

Motion by Mr. Thompson to award the fence bid for the public works building at Guinea Lane to Abel Fence at a cost of \$45,471.00, as recommended by the public works director.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Tree Committee – Liaison Appointment and Meeting Schedule Change (no exhibit)

Ms. Weniger reported that the liaison to the tree committee has resigned and that Dan Sharapan will now be the liaison. Additionally, the tree committee will now be meeting on the third Wednesday of the month at 6:00 p.m.

⇒ Hidden Pond Playground– Park Board Recommendation for Equipment Purchase (exhibit)

Dan Sharapan, Parks Director, presented this recommendation, noting that this purchase is through a state bid. Mr. Sharapan said the price, not including the woodchip mulch or removal of the existing playground, is just under \$35,000. The cost is for the equipment and installation by the professional installer. Removal of the old equipment will be done by the Township. This bid came in \$5,000 less than estimated and that will allow us to bring in the woodchip mulch.

Motion by Mr. Thompson to approve the Hidden Pond Playground equipment purchase from Little Tykes, at a cost of \$35,000, as recommended by the Parks and Recreation Board.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Bill Payments for June 16, 2008 (exhibit)

| | | |
|--|----|------------|
| General Fund | | |
| Check N ^o : 15384 - 15430 | \$ | 105,423.30 |
| Park & Recreation | | |
| Check N ^o : 4510 through 4538 | \$ | 8,694.19 |
| Capital Projects Fund | | |
| Check N ^o : 1053 - 1057 | \$ | 33,998.28 |

June 16, 2008
page 4 of six pages

| | | |
|---|----|-------------------|
| Open Space Fund Check N ^o 358 | \$ | 168.00 |
| Highway Aid Fund Check N ^o 2351 | \$ | <u>3,547.82</u> |
| Total - | \$ | <u>151,831.59</u> |

Motion by Mr. Thompson to approve the June 16, 2008 Bill Payments, subject to audit.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed.

⇒ Financial / Treasurer's Report - April, 2008 (exhibit)

| | | |
|-----------------------------------|----|------------------|
| General Fund | \$ | 3,856,999 |
| Firehouse and Equipment | | 1,022,990 |
| Road Machinery Fund | | 193,799 |
| General Obligation / Sinking Fund | | 628,800 |
| Open Space Fund | | 283,727 |
| Capital Projects Fund | | 1,380,051 |
| Highway Aid Fund | | 298,464 |
| Parks and Recreation | | 487,855 |
| Capital Reserve | | <u>612,002</u> |
| Total | \$ | <u>8,764,687</u> |

Motion by Mr. Thompson to accept the Treasurer's Report for April 2008, as prepared by Rose Christie, Finance Director and subject to audit.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **ASSISTANT MANAGER'S REPORT:** No report this evening.

■ **SOLICITOR'S REPORT:**

⇒ Ridings Acceptance Resolution N^o 2008-18 (exhibit)

Mary Eberle, Township Solicitor, noted this resolution is step one in the farm lease. This acceptance resolution is only for open space area D, which is what Mr. Rook would like to farm.

Mr. Thompson asked who will maintain the grass area between Watson and Almshouse where the trail is. Ms. Weniger notes the lease states Mr. Rook will maintain any areas of space D that are not cultivated with crops.

June 16, 2008
page 5 of six pages

Motion by Mr. Thompson to adopt Resolution N^o 2008-18, accepting deed of dedication for Ridings of Warwick, Phase II, Open Space Area D, from Cutler Group. Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Ridings Farm Lease (exhibit)

Mary Eberle, Township Solicitor, presented the Ridings Farm Lease. Ms. Eberle noted there is to be no farming activity within 100 feet of a dwelling and the provision prohibiting raising of livestock.

Motion by Mr. Thompson to approve the Ridings Farm Lease, as presented by the Township Solicitor. Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

Mr. Thompson asked about storage of farm equipment. Ms. Eberle notes that most people who lease, take the equipment home at night. He has the lease to cultivate the ground and that is it. Ms. Weniger will send a cover letter with the lease and note there is to be no equipment stored on the property.

⇒ POD Ordinance – Request Authorization to Advertise (exhibit)

Mary Eberle, Township Solicitor, noted revisions as discussed have been made and the ordinance is ready to advertise.

Motion by Mr. Thompson to authorize advertisement of the POD Ordinance as requested by the Township Solicitor. Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **ENGINEER'S REPORT:**

⇒ Warwick Business Campus - Escrow Release N^o 3 (exhibit)

Dave Connell, Township Engineer, presented a request for escrow release from Warwick Business Campus, in the amount of \$184,049.00.

Motion by Mr. Thompson to approve Warwick Business Campus - Escrow Release N^o 3 in the amount of \$184,049.00 (leaving a balance of \$147,290.08) as presented by the Township Engineer. Second to motion by Mr. Cox.

June 16, 2008
page 6 of six pages

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:**

Mr. Thompson asked about the procedure of the naturalization of the detention basins. Mr. Kopchak noted the basins need to be dragged and then the wild flower seed will be spread. Mr. Thompson noted that there is already grass growing back and the bottom is holding water which previously drained. Mr. Kopchak will take care of this tomorrow.

Mr. Cox asked how many basins \$5,000 worth of seed will do. Mr. Kopchak believes that is for all five basins.

Ms. Algeo said the people on Creek Road have been told we were going to finish addressing drainage, but there are still large bodies of standing water. Mr. Kopchak will address this matter.

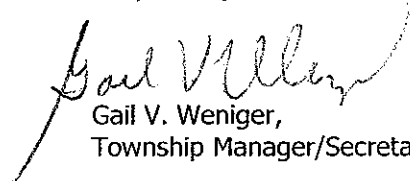
■ **NEW BUSINESS:**

■ **PUBLIC COMMENT:** There was no public comment this evening.

■ **ADJOURNMENT:**

The June 16, 2008, Warwick Township Board of Supervisors' public meeting was adjourned at 7:55 p.m.

Respectfully submitted,


Gail V. Weniger,
Township Manager/Secretary

These minutes were approved at the
Board of Supervisors' meeting held: **July 7, 2008**