2012 General Fund Budget

	Budget--2012
Income	
301 · Real Property Taxes	
301.100 · Real Estate Taxes Current years	1,906,800.00
301.200 · Real Estate Taxes-Prior Year's	2,000.00
301.400 · Real Estate Taxes-Delinquent	15,000.00
301.600 · Real Estate Taxes-Interim	2,000.00
Total 301 · Real Property Taxes	1,925,800.00
310 · Local Tax Enabling Act Taxes	
310.100 · Real Estate Transfer Taxes	343,000.00
310.200 · Earned Income Tax	2,375,000.00
310.500 · Local Service Tax	125,000.00
310.600 · Admissions Taxes	20,000.00
Total 310 · Local Tax Enabling Act Taxes	2,863,000.00
321 · Business Licenses and Permits	
321.700 · Amusement Permits	200.00
321.800 · Cable Television Franchise	240,000.00
321.900 · Other Licences & Permits	1,000.00
321.902 · Contractors Registration	18,000.00
Total 321 · Business Licenses and Permits	259,200.00
322 · Non-Business Licenses & Permits	
322.820 · Road Encroachment Permits	1,500.00
Total 322 · Non-Business Licenses & Permits	1,500.00
331 · Fines	
331.000 · Fines	70,000.00
331.100 · Alarm Fines	400.00
331.120 · Ordinance Violation Fines	1,200.00
Total 331 · Fines	71,600.00
341 · Interest Earnings	
341.000 · Interest Earnings	17,500.00
Total 341 · Interest Earnings	17,500.00
342 · Rents and Royalties	
342.000 · Rents-Water and Sewer Authority	46,704.00
342.100 · Rent --Land	2,000.00
342.460 · Rental Meeting Room	460.00
Total 342 · Rents and Royalties	49,164.00
355 · State Shared Revenues	
355.010 · Utilities Real Estate Tax - Other	7,852.00

2012 General Fund Budget

	Budget--2012
355.080 · Alcoholic Beverage Tax	950.00
355.090 · Recycling Grant	13,000.00
355.130 · Foreign Fire Insurance Prem.Tax	153,560.00
Total 355 · State Shared Revenues	175,362.00
357 · Local Government Units Capital	
357.050 · State Aid - Pension Plans	168,200.00
357.100 · Other Grants & Gifts	0.00
Total 357 · Local Government Units Capital	168,200.00
361 · General Government	
361.300 · Zoning Permits	28,000.00
361.330 · Subdiv/L.D. Filing Fees	32,500.00
361.340 · Zoning Hearing Board Fees	15,000.00
361.350 · Adm. Charges	12,000.00
361.400 · Deed Registration	1,500.00
361.450 · Tenant Registration	2,500.00
361.500 · Sale of Maps & Ordinances,	500.00
Total 361 · General Government	92,000.00
362 · Public Safety	
362.110 · Sale of Copies of Accident Rpts	2,900.00
362.112 · Fines Parking Tickets	450.00
362.113 · Alarm Registration	120.00
362.400 · Building Permits	230,000.00
362.401 · Building Re-inspection	600.00
362.450 · Occupancy Permits	47,500.00
362.452 · Fire Inspection annual & sprink	35,000.00
362.453 · Fire Marshal Re-inspection	1,200.00
Total 362 · Public Safety	317,770.00
379 · Contracted Service Revenue	
379.010 · Police Contr.Serv/Reimbursement	20,000.00
Total 379 · Contracted Service Revenue	20,000.00
387 · Contributions and Donations	
387.000 · Contribution - Developer	30,000.00
Total 387 · Contributions and Donations	30,000.00
391 · Proceeds of General Fixed Asset	
391.100 · Sales of General Fixed Assets	60,000.00
Total 391 · Proceeds of General Fixed Asset	60,000.00
392 · Interfund Operating Transfers	

2012 General Fund Budget

	Budget--2012
392.410 · Tran. from Capital Reserve Fund	500.00
Total 392 · Interfund Operating Transfers	500.00
399 ·Cash Balance Forward	
399.000 ·Cash Balance Forward	132,000.00
Total 399 ·Cash Balance Forward	132,000.00
Total Income	6,183,596.00
Expense	
400 · Legislative Body	
400.110 · Salaries & Wages/Supervisors	6,500.00
400.112 · Seminar Expense/Supervisors	2,800.00
400.190 · Insurance--Health/Workers Comp.	17,900.00
Total 400 · Legislative Body	27,200.00
401 · Executive	
401.112 · Seminar Expense - Manager	5,000.00
401.113 · Seminar - Admin Support, Financ	1,900.00
401.114 · Employee Recognition	200.00
401.115 · Personnel Testing & Evaluation	250.00
401.140 · Personnel Services / Salary	307,000.00
401.191 · Adm.Employee Ins.Health--W/C	57,600.00
401.200 · Office Supplies	6,000.00
401.260 · Office Equipment--Adm.	4,000.00
401.270 · Maint. and Repair of Equipments	1,500.00
401.320 · Communication Expense	6,500.00
401.322 · Mobile Phone Expense	1,300.00
401.325 · Postage	4,000.00
401.340 · Advertising	8,000.00
401.341 · Printing	500.00
401.350 · Officials' Bond Premium	4,750.00
401.421 · Dues/Memberships	2,500.00
401.450 · Contract Services Maint/Repair	10,000.00
401.500 · Newsletter Expense	8,000.00
401.800 · Vehicle Expense	800.00
Total 401 · Executive	429,800.00
402 · Financial Administration	
402.110 · Salaries & Wages--Auditing Svs.	15,000.00
Total 402 · Financial Administration	15,000.00
403 · Tax Collection	

2012 General Fund Budget

	Budget--2012
403.110 · Salaries Tax Collector	33,854.00
403.111 · Salaries - Keystone EIT	40,000.00
403.112 · Salaries - Keystone LST	2,250.00
403.200 · Tax Collector's Printing & Post	2,200.00
403.350 · Tax Collector's Bond Premium	0.00
Total 403 · Tax Collection	78,304.00
404 · Law	
404.100 · Solicitor	45,000.00
404.311 · Legal - Personnel	35,000.00
404.312 · Ordinances & Resolutions	5,000.00
Total 404 · Law	85,000.00
407 · Data Processing	
407.200 · Minor Hardware / Software	10,000.00
407.310 · Automated Payroll Service	5,000.00
407.450 · Contract Services Soft/Hardware	36,000.00
Total 407 · Data Processing	51,000.00
408 · Engineer	
408.310 · Engineer	20,000.00
408.316 · Ordinances & Resolutions	3,000.00
408.618 · Engineer--Township Projects	45,000.00
Total 408 · Engineer	68,000.00
409 · General Government Buildings	
409.200 · Township Building-Materials &	10,000.00
409.230 · Heating Fuel Guinea Lane	1,300.00
409.250 · Township Building-Maint& Repair	25,000.00
409.360 · Township Building- Fuel	41,000.00
409.450 · Contracted Services-Twp.Bldg.	35,000.00
Total 409 · General Government Buildings	112,300.00
410 · Police	
410.100 · Animal Control Officer	5,932.00
410.112 · Bike Patrol/Community Policing	500.00
410.114 · Special Response Team	3,750.00
410.130 · Salaries & Wages - Uniformed	1,850,000.00
410.140 · Salaries & Wages Non-Uniformed	117,832.00
410.190 · Police Dept. Ins. Health--W/C	421,900.00
410.191 · Police Clerical Ins.Health-W/C	20,700.00
410.192 · Retired Police Health Ins.	20,400.00
410.200 · Office Supplies 2	2,200.00
410.201 · Postage 2	850.00

2012 General Fund Budget

	Budget--2012
410.202 · Meeting Expense	200.00
410.230 · Vehicle Expense - Gasoline	44,000.00
410.237 · Uniform & Equip. Reimbursement	7,200.00
410.238 · Clothing and Uniforms	4,000.00
410.239 · Clothing/Uniform-Crossing Guard	500.00
410.240 · Clothing Maintenance	4,100.00
410.242 · Operating Supplies	4,000.00
410.259 · Operating Equipment--Cert.	1,800.00
410.260 · Operating Equipment--Police	5,500.00
410.261 · Office Equipment--Police	1,500.00
410.262 · Firearms Rep/Repair	600.00
410.270 · Software Maint.	7,500.00
410.316 · Training & Evaluation	10,000.00
410.320 · Communication Ex. -Repairs	11,000.00
410.322 · Mobile Expense	6,750.00
410.342 · Printing 2	2,200.00
410.370 · Vehicles-Repair & Maintenance	30,000.00
410.450 · Contracted Serv./Maint. & Rep.	8,000.00
Total 410 · Police	2,592,914.00
411.300 · Fire Marshal Salary	35,000.00
411.302 · Manuals/Dues/Subscriptions	300.00
411.303 · Fire Prevention Programs	600.00
411.304 · Emergency Management / QRS	5,000.00
411.322 · Mobil Phone Expense	350.00
411.500 · Foreign Fire Ins. Premium Tax	153,560.00
411.800 · Vehicle Expense 2	800.00
Total 411 · Fire	195,610.00
413 · Protective Inspection	
413.210 · Code Enforcement Expenses	1,600.00
413.450 · Contracted Services-	110,000.00
Total 413 · Protective Inspection	111,600.00
414 · Planning and Zoning	
414.100 · ZHB Member Salaries	900.00
414.110 · P/Z Salaries	200,000.00
414.111 · Meeting Expense	200.00
414.190 · Planning Dept.Ins. Health/Life	67,000.00
414.200 · Supplies	1,500.00
414.210 · Comp. Software/Hardware	8,000.00
414.300 · Other Services/Charges - Court	300.00
414.314 · ZHB Legal Services	10,000.00
414.420 · Planning Seminars/Dues	1,900.00

2012 General Fund Budget

	Budget--2012
414.501 · Household Hazardous Contrib.	2,500.00
414.700 · Records Management	4,000.00
414.800 · Vehicle Expense 3	800.00
Total 414 · Planning and Zoning	297,100.00
430 · Highway Maintenance - General	
430.112 · Seminar/Education/Hwy	800.00
430.114 · Employee Recognition	500.00
430.120 · Salaries and Wages	336,031.00
430.190 · Highway Dept. Ins. Health--W/C	71,000.00
430.200 · Office Supplies	1,400.00
430.234 · Postage 5	50.00
430.238 · Uniforms and Safety Equipment	10,000.00
430.260 · Small Tools and Minor Equipment	5,000.00
430.316 · Training/Evaluation/Hwy	250.00
430.320 · Highway Communication	1,900.00
430.322 · Highway Mobile Phone	1,200.00
430.327 · Equipment Repair and Maint.	27,500.00
Total 430 · Highway Maintenance - General	455,631.00
432 · Highway Maintenance - Snow/Ice	
432.000 · Highway Maintenance--	60,000.00
Total 432 · Highway Maintenance - Snow/Ice	60,000.00
433 · Highway Maintenance-Street Sign	
433.000 · Traffic Lights---Peco	6,000.00
433.010 · Hgy.Maint.-Street Signs	8,000.00
433.020 · Street Markings	6,000.00
433.250 · Traffic Signals Maint/Repair	11,000.00
433.600 · School Zone Lights	3,750.00
Total 433 · Highway Maintenance-Street Sign	34,750.00
434 · Highway Maintenance - Lights	
434.000 · Street Lighting--Peco	40,000.00
434.250 · Street Lighting Maint/Repair	12,000.00
Total 434 · Highway Maintenance - Lights	52,000.00
436 · Highway Maintenance - Storm	
436.000 · Hghway Maintenance-Storm Sewers	40,000.00
Total 436 · Highway Maintenance - Storm	40,000.00
437 · Highway Maintenance - Repair	
437.000 · Highway Maintenance-Repair	0.00
437.200 · Repair & Const. of Trails	10,000.00

2012 General Fund Budget

	Budget--2012
Total 437 · Highway Maintenance - Repair	10,000.00
438 · Highway Maintenance - Construct	
438.000 · Highway Maintenance-Roads&Brdgs	100,000.00
438.231 · Highway Fuel	20,000.00
438.232 · Diesel Fuel	19,000.00
Total 438 · Highway Maintenance - Construct	139,000.00
459 · Historical Society	
459.100 · Historic / Millbrook Society	11,000.00
Total 459 · Historical Society	11,000.00
484 · Workers Compensation	
484.000 · Worker's Comp. Insurance	90,600.00
Total 484 · Workers Compensation	90,600.00
485 · Unemployment Compensation	
485.000 · Unemploy. Comp.-Employer's Cont	32,600.00
Total 485 · Unemployment Compensation	32,600.00
486 · Insurance Premiums	
486.158 · 457 Planning-Matching Pension	99,000.00
486.159 · Donaton to Police Pension Fund	361,372.00
486.160 · Nue Pension Plan contrib.	145,791.00
486.161 · FICA(Social Sec)-employer contr	220,000.00
486.351 · Package Policy Insurance	97,000.00
Total 486 · Insurance Premiums	923,163.00
492 · Interfund Operating Transfers.	
492.030 · Transfer to Capital Proj. Fund	270,325.00
Total 492 · Interfund Operating Transfers.	270,325.00
Total Expense	6,182,897.00
Net Income	699.00

UNRESERVED FUND BALANCE AS OF 12/2010

1.9 MILLION

Worksheet for the 2012 Budget

GENERAL FUND

301.100 - REAL ESTATE TAXES CURRENT YEAR – expected to remain flat for 2012

The real estate tax rate expressed as a per mill (amount of tax per thousand currency units of property value), which is also known as a millage rate or mill levy. (A mill is also one-thousandth of a dollar.) To calculate the property tax, multiply the assessed value of the property by the mill rate and then divide by 1,000. For example, a property with an assessed value of $ 40,000 located in Warwick with a mill rate of 15.25 mills would have a local real estate tax bill of $610 per year.

301.200 - REAL ESTATE TAXES PRIOR YEAR

301.400 – REAL ESTATE DELINQUENT

310.500 – Local Service Tax –

Tax paid by those employed in the boundaries of Warwick Township. Collected at 1.75% fee rate by Keystone.

301.600 – REAL ESTATE TAX INTERIM -

Based on history and declining number of new residential developments, as well as, slow existing housing sales.

Local Tax Enabling Act Taxes

310.100 – REAL ESTATE TRANSFER TAX

Number reflects YTD actual for 2011 and ongoing flat real estate re-sales.

310.200 – EARNED INCOME TAX – Based on 2011 YTD. Collector is Keystone Collections.

310.600 – ADMISSION TAXES – equals 5% of 40% of all green fees, 5% of other amusement admissions, including ice rink public admissions.

Decrease reflects less amount reported by golf courses for greens fees.

Business Licenses & Permits

321.700 – AMUSEMENT PERMITS

For permits required for amusement devices
Based on 2011 collections

321.800 – CABLE TV FRANCHISE - based on YTD.

321.900 - OTHER LICENSES & PERMITS - solicitation permits

321.902 – CONTRACTORS' REGISTRATION

Registration of commercial contractors and new construction contractors... based on YTD

GENERAL FUND

NON-Business Licenses and Permits

322.820 – ROAD ENCROACHMENT PERMITS

Permit fees for right-of-way openings and/or replacement projects.

Fines

331.000 – FINES

Police fines. Based on History

331.100 –FIRE ALARM FINES

Penalty collected by police for excessive false alarm calls to one building.

331.200 – ORDINANCE VIOLATION FINES (New line item)

To include Planning and Zoning department issued fines.

Interest Earnings

341.000 – INTEREST EARNINGS

Despite purchasing CD's, interest rates remain exceptionally low. Bank interest rate is less than 0.5%.

C/D @ $245,000.00---rate @ .95%-----Due 02/06/12
C/D @ $246,000.00---rate @ 1.00% ---Due 05/15/2012
C/D @ $248,000.00---rate @ .70%---Due 07/15/12
C/D @ $276,000.00---rate @ 1.55%----Due 5/24/2014

Rents & Royalties

342.000 – RENTS – Water & Sewer Authority- Rent paid by Water and Sewer Authority for use of third floor.

342.100 – RENT – LAND

Fees paid to farm open space and amount anticipated for construction easements for the PennDOT 263 project.

342.460 – RENTAL OF MEETING ROOM - Rooms are rented at $20 per hour.

Intergovernmental Revenues

State Shared Revenues & Entitlements

355.010 – UTILITIES REAL ESTATE TAX

AMOUNT the STATE REFUNDS THE LOCAL GOVERNMENT FOR PECO LINE

GENERAL FUND

355.080 – ALCOHOLIC BEVERAGE TAX - based on liquor permits in Township

Warwick Tavern @ $200
Randazzo Pizza @$150
Outback @$200
2160 York Rd. Inc. @$200 (Jamison Pour House)
Bucks Golf Mgt. @$200 (The Bucks Club)

355.090 – RECYCLING REIMBURSEMENT – State Grant minus cost of consultant to process. Amount continues to be variable, but generally decreasing as state budget gets decreases.

355.130 – FOREIGN FIRE INSURANCE TAX - State aids to fire companies. This is sent to WFC upon receipt.

Local Government Units Capital & Operating Grants

357.050 – STATE AID PENSION -
Estimated 2012 Unit value from Actuary/State =$3,234.84 per unit

18 sworn officers x 2 units each
16FT eligible non uniform x 1 unit each

357.100 –DVIT grants- bi-annual, will be in 2013 budget

General Charges for Services PLANNING AND ZONING
361.300 – ZONING PERMITS

This includes zoning permits or the portions of permits that require zoning determination. Based on YTD.

361.330 – SUBDIVISION FILING FEES

Submissions have slowed with the economy and the amount of land left to develop. However, we anticipate more minor subdivisions and land developments related to re-development and additions.

361.340 – ZONING HEARING BOARD FEES

Fees calculated cover actual costs for ZHB solicitor, ZHB members, advertisement, postings, and stenographer. We anticipate a steady amount of applications.

361.350 -- ADMIN CHARGES FOR DEVELOPERS

Reflects projected development.

361.400 – DEED REGISTRATION

Ordinance requires all deeds to be registered with the Township. Anticipate at least 12 deeds on average per month.

361.450 – TENANT REGISTRATION

All tenants must register annually with the Fire Marshal. Number based on YTD and the number of rental units in town. This was previously in deed registration (361.400)

361.500 – SALE OF MAPS CODES & ORDINANCES

As more residents turn to our website for information, we anticipate a reduction in sales. Number based on YTD.

Public Safety Charges for Services - POLICE

362.110 – SALE OF ACCIDENT REPORTS

362.112 – FINES PARKING TICKETS

362.113 – ALARM REGISTRATION - Based on YTD

362.400 – BUILDING PERMITS

To include building, plumbing, electrical and mechanical permits. Based on YTD with subdivisions such as Heritage Creek II , Ridings of Warwick and Deerfield Estates II still being built out. We are also anticipating the possibility of a 41 lot subdivision.

362.401 – BUILDING RE-INSPECTIONS

Based on 2011 inspections

362.450 – OCCUPANCY PERMITS

Every new owner, tenant, or use must complete this permit to occupy a property or space. Increase for 2012 based in YTD revenue and increased investigating.

362.452 – FIRE INSPECTIONS

Based on the number of businesses in the township multiplied by the applicable fees in the 2012 fee schedule. Also based on YTD.

362.453 – FIRE MARSHAL RE-INSPECTIONS

Based on 2011 inspections

Contracted Service Revenue

379.010 – CONTRACTED POLICE SERVICE REVENUE Use of police services on a contractual basis, including special events and undercover narcotic investigations.

Contributions and Donations

387.000- Developer Contributions

Anticipate contribution from Open space for new residential development

Proceeds and General Fixed Assets

391.100 – SALES OF GENERAL FIXED ASSETS – Anticipates auction of three police cars
Anticipates funds from PennDOT acquisition for Route 263 project and related construction easements

GENERAL FUND

Interfund Operating Transfer

392.410 – Transfer from Capital Reserve Fund- from Sovereign Estates reserve to pay electric

Refunds on Prior Year Expenses

395.000 REFUNDS FROM PRIOR YEAR EXPENSES

Cash Balance Forward

399.000– Cash balance Forward-Amount transferred from unrestricted reserves to cover deficit in budget.

EXPENDITURES

Legislative Body

400.110 – SALARIES & WAGES/SUPERVISORS - Wages for Board members set by State based on township population

400.112 – SEMINAR EXPENSE / SUPERVISORS -Attendance at BCATO and PSATS
Three Board members to attend BCATO functions, PSATS Dues

400.190 – INSURANCE - Health Insurance for supervisors

Executive Branch

401.112 – SEMINAR EXPENSE Manager – ICMA, APMM, PELRAS conferences, and BCATO seminars. Also covers cost of membership to professional organizations and cost of belonging to the Bucks County consortium.

Reflects less than contractual commitment for fifth consecutive year. Manager voluntarily pays any additional costs at seminars (meals, materials) to keep this line item down.

401.113 – SEMINAR EXPENSE – To send Managers Exec. Secretary and finance employees to various DVIT trainings and other seminars as needed. Anticipates Finance Directors participation in GFOA trainings.

401-114 – EMPLOYEE RECOGNITION AND TEAM INCENTIVES – This line items was used to offset costs to Manager and Dept. Heads providing employees with occasional lunch meetings.

401-115 – PERSONNEL TESTING AND EVALUATION – no hiring anticipated for 2012

401.140 – PERSONNEL SERVICES -Salaries for Administrative (2 FT) and Finance (1 FT and 2 PT) employees plus.

401.200 – OFFICE SUPPLIES

401.260 – OFFICE EQUIPMENT – Budgeted for two computers, if needed

GENERAL FUND

401.270 – MAINT & REPAIR OF EQUIPMENT - BASED ON HISTORY

401.320 - COMMUNICATION EXPENSE – phone system (landline) – Cost of service provision by Netcarrier

401.322 - MOBILE PHONE EXPENSE

401.325 – POSTAGE

401.340 - ADVERTISING – Costs of legal advertisements as required by the Second Class Township Code. SALDO/ZO project will have associated legal advertising costs accounting for the increase.

401.341 - PRINTING – Cost has decreased due to using less paper and more electronic mail.

401.350 – OFFICIALS BOND PREMIUM - Treasurers bond for 3 million

401.421 – DUES / MEMBERSHIP

Bucks Co. Consortium
Public Works State & County (APWA)
International City Management Assoc. (ICMA)
Assoc. of Pennsylvania Municipal Managers (APMM)
PELRAS (PA Employment Labor Relations Assn)
PLCM (PA league of cities and municipalities)

401.450 – CONTRACT SERVICES (maintenance/repair) - for items such as Copier, Shredding services.

401.500 – NEWSLETTER EXPENSE - Three editions, design, layout, printing, and postage. Will attempt four editions next year with less P&R detail.

401.800 – VEHICLE EXPENSE
Maintenance/repair costs for manager vehicle including routine inspections and maintenance (2008 vehicle)

Financial Administration

402.110 – AUDITING SERVICES
Bee Bergvall and Company costs for annual audit/ financial statements.
403.110 – TAX COLLECTOR SALARY - portion of $59,000 salary set for next four years by resolution

403.111 – TAX Collector earned income tax - Keystone collectors tax 1.37%
Appointed by TCC per Act 32

402.112 – Tax Collector LST –Keystone Tax Collectors @ 1.75% rate

403.200 – TAX COLLECTOR'S PRINT & POSTAGE

403.350 – TAX COLLECTOR'S BOND

Law

404.100 - SOLICITOR (Township) – for Township legal matters and solicitors attendance at meetings
0% increase in hourly rate for 2012 (3rd year no increase). Rate = $150/hr.

404.311 – LEGAL – LABOR ATTORNEY – Increased due to preparation for labor negotiations

401.312 Ordinances and Resolutions - Work on ordinances and resolutions.

Data Processing

407.200 – MINOR HARDWARE/SOFTWARE MAINTENANCE - For Admin/finance/PZ
Amount to maintain various software products for P/Z, complaint system, Finance (Oracle), and various office software applications.

407.310 – AUTOMATED PAYROLL SERVICE

407.450 – CONTRACT SERVICES for IT – for Admin/finance/PZ/PR

This account handle the software/hardware CSP for three servers, 18 workstations, firewall supports, remote updates and all technology support. Costs for 2012 include replacing 5 year server with the cloud server.

Township Engineer

408.310 – ENGINEER - Includes amount for ordinance revision project. The consultant monthly retainer will remain at $1,100 per month. This includes meetings and investigations and responses to resident complaints. Engineers fees are increasing $3.00/hour for 2012 after no increase for 2010 and 2011. 2012 rates will be:

Principal Engineer $108/hour
Assistant Engineer $98/hour
Technical Assistant (Inspector, Draftsman, Surveyor, etc.) $78/hour
Administrative Assistant. $25/hour

408.316 – ENGINEER – Ordinances
Amount lowered due to completion of large ZO and SALDO projects.

408.618 ENGINEER –Township Projects – road improvement project and other projects as assigned. Increase reflects cost of Route 263 project review. NPDES TMDL plan development as required by DEP

General Government Buildings and Plant

409.200 – TOWNSHIP BLDG. MATERIALS & SUPPLIES – supplies for Township Building

409.230 – HEATING FUEL GUINEA LANE

409.250 – TOWNSHIP BLDG. MAINTENANCE & REPAIR –

Township Greene and Guinea Lane Maintenance Contracts – Generator, electric repairs, and plumbing, other repairs as needed. Aging building requires more frequent repairs.

409.360 – TOWNSHIP BLDGS. FUEL – Adjusted down to reflect actual costs for 2010 – Initiatives to save energy include closing admin for one week in winter and changing electric distribution company.

409.361 – TOWNSHIP BLDG. – TOWNSHIP GREENE exterior - using township employees to maintain. Mulch is free from K&D – no additional work planned.

409.450 – CONTRACTED SERVICES
Trash Removal (Republic Services)
Exterminator
Elevator Contract
HVAC Contract
Security System
Cleaning Services

POLICE

410.100 – ANIMAL CONTROL OFFICER -

Subcontract with Warminster Township – Pick up Animals / all types put in facility.

1. Keep officer paperwork
2. Reduces Police travel time (when Police handle animals)
3. Transport & handle animals – Police – No animal bites
4. Lodging of animals – Warminster

410.112 – COMMUNITY POLICING / BIKE PATROL

Nominal amount for bike and equipment repairs

410. 114 – SPECIAL RESPONSE TEAM

Townships share of program with other Central Bucks communities and necessary equipment.
Based on replacement equipment only and 2010 YTD.

410.130 – SALARIES & WAGES -

This includes anticipated 4% increase (per Collective Bargaining) in salary items. Salary line item anticipates hiring the 18th officer, making the department fully staffed.
410.140 – SALARIES NON-UNIFORMED - This item includes 2 clerical persons, school crossing guards and anticipates 1-4% increase, depending on performance. Also include $3,000 health insurance stipend for one employee opting out of paid Health coverage.

410.190 – Employee Benefits (Sworn) – Health/dental/life Aetna PPO 5/10 per contract (18 employees).

410.191 – Police Benefits (clerical) – Heath/ Dental/life Aetna HMO 10/20 (1 employee) plus buy out incentive for 1 employee

GENERAL FUND

410.192 –Retired Police Benefit (Sworn) – Health/dental/life Aetna PPO 5/10 per contract (year 1 of five- one retiree)

410.200 Office Supplies

410.201 – POSTAGE – Share of postage costs

410.230 – VEHICLE GASOLINE - decreased slightly to reflect reduction in size of fleet

410.237 – EQUIPMENT REIMBURSEMENT - Contractual item $250 per sworn officer plus $50 per extra specialty.

410.238 – CLOTHING & UNIFORMS

410.240 – UNIFORM MAINTENANCE

CBA item for officers to get uniforms dry cleaned- – based on historical data

410.242 – OPERATING SUPPLIES AND OTHER SERVICES -

Medical Supplies Kits
Film & Photo Development
Film Purchase
Crimes & Other Books
Flares
Special Forms
Fire Extinguishers

Based on experience and YTD

410.259 – OPERATING EQUIPMENT – CERTIFY

Certify Vehicles – Speedometers
Certify Equipment – Radar Equip
Taser Equip certify -
Must also obtain certificates from inspection stations.

Based on experience

410.260 – OPERATING EQUIPMENT

Includes day to day equipment including warranty cost on police video cameras ($3,000) for ½ cameras. Replacement of other half in capital projects

410-261 – OFFICE EQUIPMENT

410.262 – FIREARMS REPAIR / REPLACE - anticipates one new officer, repairs of others

GENERAL FUND

410.270 – SOFTWARE MAINTENANCE - For all IT services for Police Dept. May increase with staffing decrease. Some IT performed in house now.

410.316 – TRAINING & EVALUATION - includes mandatory training and necessary police training in areas pertinent to Township.

410.320 – Communication exp. / repairs - repairs to police radios (does not include new radios needed for 2013)

410.322 – MOBILE PHONE EXPENSE - Verizon phones – for administrative and supervisory officers

410.342 – PRINTING & ADVERTISING - decreased for 2010

Includes:
- Letterhead
- Parking tickets
- Warning cards
- Info hand-outs

410.370 – POLICE VEHICLE REPAIRS - decreased due to replacing three older vehicles with one newer one in 2012.

410.450 – CONTRACTED SERVICES - Shredding and copier – based on YTD 2011

Fire

411.300 – FIRE MARSHAL SALARY - PT Fire Marshal Salary

411.303 – Fire Prevention Program materials

WFC has decided not to provide this service to the three elementary schools. FM will do fire prevention activities in Warwick, Jamison, and Bridge Valley.

411.304 – EMERGENCY MANAGEMENT QRS

Covers incidental costs of equipment and training for QRS program

411.322 – MOBILE EXPENSE - Cell phone for Fire Marshal

411.500- FOREIGN FIRE INS PREMIUM TAX - State funds disbursed to WFC

411.800 – VEHICLE EXPENSE

Fire Marshal and Code enforcement

CODE INFORCEMENT/PROTECTIVE INSPECTIONS

GENERAL FUND

413.210 – CODE ENFORCEMENT EXPENSES

Includes updated codebook editions and supplements for Building Inspectors, fire marshal, zoning officer and code enforcement officers. Will cover dues related to sustaining/acquiring certification for Township inspection staff. Miscellaneous expenses to perform code enforcement.

413-450 – CONTRACT SERV BLDG INSPECT FEES

$60 per hour KMS – anticipates one inspector 40 hours/week. There will be 0% increase for 2012.

PLANNING/ZONING

414.100 – ZHB MEMBER SALARIES

Based on experience – ZHB members compensated $35 per hearing.

414.110 – PZ Dept. Employees

Includes Asst. Mgr. increase, two additional FT employees, and ½ of front desk staff, summer intern

414.111 – Meeting Expenses

For PAAZO meetings, department meetings and/or other necessary Township related meetings

414.190 PZ Employee Benefits

Health/ Dental/ Life (4 employees). $5,000 increase based on estimated increase in health care costs and status change of one employee in 2012

414.200 – SUPPLIES

For ZHB applications and P/Z department use

414.210 COMPUTERS/HARDWARE/SOFTWARE

Includes the anticipated replacement of building inspectors computer. Includes any software or hardware replacements, upgrades, or purchases, as needed. BS&A permit software's annual support cost, Arcview license for GPS unit, and MEA.

414.300 – OTHER SERVICES / CHARGES - Relating to court citations filed with District Justice.

414.314 - ZHB LEGAL SERVICES - Based on average number of ZHB applications

414.420 – PLANNING SEMINARS & DUES

To attend seminars relating to planning, zoning, building, fire and other topics. Includes Fire marshal.

414.501 – HOUSEHOLD HAZARDOUS CONTRIBUTION

414.700 – RECORDS MANAGEMENT

This item includes update of Township Codified Ordinance – Anticipating Certificate of Occupancy, Fire and On-Lot Sewage ordinance codification in 2012. Also amendments to the SALDO, zoning and SWM ordinances are anticipated.

414.800 – VEHICLE EXPENSE

Includes mileage reimbursement for PZ employees using personal vehicles for Township activities. Excludes Fire Marshal and code enforcement officers using a Township vehicle.

Highway Maintenance General (PUBLIC WORKS DEPARTMENT)

430.112 – Seminar / Education - DEPARTMENT MANAGEMENT

Amt. for director to attend training opportunities

430.114 – Employee Recognition – To purchase meals for employees during extended call outs (i.e. snow storms)

430.120 – SALARIES & WAGES
4 maintenance employees, Public Works Director, and PT Administrative assistant - amount includes anticipated amount of PTO sold back

430.190 – Highway Employee Health/Dental/Prescription/Life

For 6 FT employees

430.200 – OFFICE SUPPLIES

430.238 – UNIFORMS & SAFETY EQUIPMENT

Includes contract for uniform rental and cleaning for maintenance employees and the purchase of necessary safety equipment. New ANSI III reflective coats and vests for employees.

430.260 – SMALL TOOLS & MINOR EQUIPMENT

430.316 – Training/evaluation highway

Elevated slightly to accommodate new Directors availability for training crew

430.320 – HIGHWAY COMMUNICATION - two landlines – one for security system and one for fax

430.322 – HIGHWAY MOBILE PHONE - Decreased due to less employees using Township issued phones

430.327 – EQUIPMENT REPAIR AND MAINTENANCE - increased slightly due to equipment's age and wear

Highway Maintenance – Snow and Ice Removal

432.000 Highway Maintenance– Snow & Ice Removal -Elevated based on History – Rest is taken from Liquid Fuels

Highway Maintenance – Street Signs & Traffic Signals

433.000 – TRAFFIC LIGHTS – ELECTRIC – based on 2011 YTD

433.010 – HIGHWAY MAINTENANCE - STREET SIGNS
Costs reflects continuance of PADOT **STATE MANDATED** project to replace current signs with reflective signs with 6 inch lettering. Must be completed by 2013 – currently about 45% complete. Currently under appeal.

433.020 – STREET MARKINGS

Ongoing replacement of street markings at intersections of dedicated streets and intersections where the township owns the signal. Elevated to allow for Intersection being restriped as part of Signal Certifications for Penn DOT

433.250 – TRAFFIC SIGNAL MAINT/REPAIR –**STATE (PADOT) MANDATE**

In addition to the regular maintenance and repairs, we are **mandated** by PADOT Permits to **annually** inspect the following intersections:

Bristol & Tulip
Tulip & York
York & Meyer
York & Almshouse
York & Kendarbren
York & Mill
York & Ridge
Land & Almshouse
Guinea & Almshouse
Bristol & Valley View

These intersections are inspected by Armour at a cost of 300.00 per. *This only includes the inspection no repairs and/or alterations.*

433.600 – SCHOOL ZONE lighting MAINTENANCE

We are also **required annually** to certify our school zones at a cost of 150.00 per zone. This includes:

Warwick Elementary
Jamison Elementary
Bridge Valley Elementary.

Highway Maintenance – Lights

434.000 Street Lighting – based on YTD

434.250 – Street Lighting Maintenance/Repair – decrease based on YTD – should decrease due to 5 year life expectancy of LED lights (year 2)

Highway Maintenance – Storm

436.000 – Maintenance of storm sewers- includes both general maintenance of storm sewers and new STATE/FEDERAL requirements expected for 2011 based on TMDL's (total max. daily load). Specific projects to be completed include pipe replacements at Stover Mill basin and Upper Meetinghouse roads – all damaged in hurricanes/tropic storms.

Highway Maintenance – Repair

437.000 – Item reclassified with 438.000

437.200 - Repair and Construction of Trails

438.000 - Non contracted work for repair of roads and bridges AND work that is done that doesn't qualify for liquid fuels. Increased to reflect items from 437. Work also includes guiderail installations, curbing, and all non- contracted works related to road construction.

438.231 – Gas costs for vehicles/equipment- based in YTD (one less employee)

438.232 – Diesel fuel costs – - increased based on purchase of additional diesel fueled vehicles.

Historical Society

459.100 –Amount to pay P&C insurance for Moland House and anticipate contribution to Millbrook society Also includes tapping fee for Phase I of Sewer Project.

Workers Compensation Insurance

484.000 – Workers Compensation

Unemployment Compensation Insurance

485.000 – Unemployment compensation insurance- Reflects PSATS rate increase from 2.25% to 8.5% in 2012. (Rate is based on prior 3 year U.C. claims experience).

Insurance Premiums

486.158 Matching Pension Funds – Township Match to 457/401 plans for employees Based on YTD, Amount decreased based on new non-uniform employees not having matching benefit

486.159 Donation to Police Pension Fund – Minimum Municipal Obligation

486.160 Donation to NUE Pension Fund – Minimum Municipal Obligation
481.161 FICA (Social Security) – employers contribution

GENERAL FUND

486.351 Package Policy Insurance – Property and Casualty coverage. – For all properties and assets

Interfund Operating Transfers

492.030 Transfer to Capital Projects Fund – covers this years capital projects