

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
May 4, 2009

Members Present: Judith A. Algeo, Esq., Chair
John W. Cox, Vice Chairman
Edward P. Thompson, Member

Others Present: Gail Weniger, Township Manager
Dave Connell, Township Engineer
Mary Eberle, Township Solicitor
Linda Grant, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' May 4, 2009 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Chair, Judith Algeo who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ March 16, 2009 Board of Supervisors' public meeting minutes. (exhibit)

Motion by Mr. Thompson to approve Board of Supervisors' public meeting minutes for March 16, 2009, tabled at the April 16, 2009 public meeting.
Second to motion by Ms. Algeo.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed.

(E. Thompson, J. Algeo – in favor; J. Cox – abstained)

⇒ April 6, 2009 Board of Supervisors' public meeting minutes. (exhibit)

Motion by Mr. Cox to approve Board of Supervisors' public meeting minutes for March 16, 2009, tabled at the April 16, 2009 public meeting.
Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **EXECUTIVE SESSION:**

Chair Algeo reported that the Board of Supervisors' had met in executive session prior to this evening's meeting to discuss matters of personnel.

■ **ANNOUNCEMENTS:** There were none.

■ **CITIZENS COMMENTS:**

➤ John Gamble, Tripp Avenue, asked for an update on the light at York and Deer Run. Mr. Connell said the Township is working on this matter and there is currently nothing to report.

■ **MANAGER'S REPORT:**

⇒ Montessori School – Corridor Overlay Sign – Request Approval (*tabled from April 6*)
(exhibit)

Applicant was present and showed a picture of the sign. The Board of Supervisors were in consensus that the sign is appropriate.

⇒ Recommendation for 2009 – 2010 Fuel Bid (exhibit)

Lorenzo Cuoci, Public Works Director, presented the Consortium 2009-2010 Fuel bid results, noting that Sunoco was the low bidder. Mr. Cuoci noted there have been some customer service issues with Sunoco in the past that he will continue to work on.

**Motion by Mr. Cox to approve Sunoco as low bidder for the Consortium 2009-2010 Fuel Bid, as recommended by the Public Works Director.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Recommendation for 2009 -2010 Pipe and Pre-Cast Bid (exhibit)

Lorenzo Cuoci, Public Works Director, presented the 2009 -2010 Pipe and Pre-Cast Bid results, noting that awards are recommended to the lowest bidders as follows:

1. Modern Pre-Cast of Easton PA- Concrete Pipe
2. Terre Hill concrete of Terre Hill PA -Inlet boxes ,Inlet tops, Inlet grates
3. Kennedy Culvert of Horsham PA Corrugated aluminum - Plastic perforated pipe ,Smooth wall plastic, Plastic fittings & connectors

**Motion by Mr. Cox to approve low bidder for the Consortium 2009-2010 Pipe and Pre-Cast bid, as recommended by the Public Works Director.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Doylestown Borough – Request for Funds (exhibit)

Ms. Weniger presented a request for \$200 from Doylestown Borough to be used for a plaque which will be dedicated on Memorial Day to commemorate individuals from the Central Bucks School district community who have given their lives in defense of our nation.

Motion by Mr. Cox to approve the request from Doylestown Borough for \$200.00 to be used for a plaque to honor the Central Bucks SD students that were lost in defense of our nation.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Resolution N°. 2009-13 – Disposal of Records (exhibit)

Ms. Weniger reported that the Administrative office is following the schedules and procedures set forth in the Municipal Records Manual, in accordance with ACT 428, regarding disposition of records. Ms. Weniger noted that this is an on-going project and Resolution N°. 2009-13 lists specific files for disposition. This list includes:

Escrow Billing—1992 through 1996

W-2-----1986 through 2001

1099M-----1990 through 2000

EIT---1990 through 2004

PSATS/Unemployment---1994 through 2003

Time Sheets---1997 through 2003

Liquid Fuels---1999 through 2001

Prior Yr. Insurance Policies---1994 through 1998

Motion by Mr. Cox to approve Resolution N°. 2009-13 to allow Disposal of Records, as presented by the Township Manager.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ LD 09-01 Warwick Meadows IV – Consideration for Preliminary Approval (exhibit)

Ms. Weniger presented this request for preliminary approval, noting that at their April 13, 2009 meeting, the Planning Commission recommended that the Board of Supervisors grant preliminary/final approval.

Ed Chadrow was present for applicant and noted this project is 53,000 feet of flex space. Mr. Chadrow referred to the CKS review letter, dated April 29, 2009 and the Warwick Township Staff letter, dated April 29, 2009. Mr. Chadrow also noted two requested waivers. 1. Applicant proposes concrete curbing and wood bollards and edge of paving for parking areas and access drives. 2. Applicant proposes use of high-density polyurethane pipe instead of reinforced concrete with the possibility of corrugated metal pipe.

During discussion of this project applicant noted all items are will comply with the exception of a need for clarification of item #16. Applicant proposes a hydrant at the far end of site and needs a determination by township staff whether this is acceptable. Mr. Chadrow notes this item was not in the last staff review letter. Mr. Connell believes that item has been addressed and therefore was not in the last review letter.

There were also comments regarding an additional trash enclosure during this discussion. Mr. Dudlik notes, as stated at the Planning Commission meeting, there are five dumpsters contracted with the waste hauler and owners. The contract notes how many recycling containers there are as well as the frequency of pick up. Mr. Dudlik also noted that due to outsiders coming to put items into the dumpsters, the dumpsters now have locks to avoid outside dumping. It is also noted as part of documentation, there is a caveat to prohibit permanent placement of dumpsters, no more than 30 days, in the parking area.

Mr. Cox asked if buffer requirements have been met. Dave Connell, Township Engineer, notes this is industrial use against industrial use and requirements have been met. Mr. Connell also noted that landscaping requirements have been met.

Mr. Thompson asked if waivers are listed on the drawings. Mr. Connell notes the waivers are listed in the CKS April 29, 2009 letter.

It was noted during discussion that Mearns Road was improved 5 or 6 years ago. The flex spaces are sprinklered.

Mr. Thompson and Mr. Cox feel the parking spaces may be insufficient. Mr. Connell noted there was some additional ground that could be used for parking. Mr. Dudlik noted that the condominium documents have restrictions against storing vehicles.

Ms. Algeo asked about the Bucks County Planning Commission request for change to plantings. Applicant noted trees have been chosen from Warwick's list of acceptable trees.

Motion by Mr. Cox to grant LD 09-01, Warwick Meadows IV, preliminary/final approval subject to:

- **CKS review letter, dated April 29, 2009;**
- **Township Staff Review letter, dated April 29, 2009;**
- **Applicant to designate additional 25 set-aside parking spaces as needed, on the record plan; and**
- **grant the two requested waivers regarding pipe and curbing in some areas, as discussed.**

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Act 32 – discussion of possible committee representatives (exhibit)

Ms. Weniger presented a draft resolution appointing TCC (Tax Collection Committee) voting members to represent the Township.

Mr. Thompson suggested that representatives should be Gail Weniger, Township Manager; with first alternate being Rose Christie, Finance Director and second alternate Katrina Harding, Planning/Zoning Director.

Ms. Algeo requests that the Board should receive reports about the meetings and also be given prior knowledge of when the meetings will take place.

Ms. Weniger suggested that instead of individual names, we should appoint individual positions. This resolution will be prepared for the next meeting.

⇒ Bill Payments April 20, 2009 (exhibit)

General Fund Check N ^o : 16485 – 16532	\$	49,731.62
Park & Recreation Check N ^o : 4996 through 5006	\$	6,172.84
Parks & Rec. Capital Projects Fund Check N ^o : 1008 - 1009	\$	298.15
Firehouse & Equipment Fund Check N ^o : 227	\$	815.00
Road Machinery Fund Check N ^o : 145	\$	<u>30,411.00</u>
Total -	\$	<u>87,428.61</u>

**Motion by Mr. Cox to approve the April 20, 2009 Bill Payments, subject to audit.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Bill Payments May 4, 2009 (exhibit)

General Fund Check N ^o : 16533 – 16571	\$	40,818.21
Park & Recreation Check N ^o : 5007 through 5019	\$	3,368.37
Capital Projects Fund Check N ^o : 1121 through 1122	\$	3,400.20

Road Machinery Fund	
Check N ^o . 146 - 147	\$ 5,793.00
Total -	\$ 59,379.78

**Motion by Mr. Cox to approve the May 4, 2009 Bill Payments, subject to audit.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Treasurer's Report – February 2009 (exhibit)

General Fund	\$ 3,355,595
Firehouse and Equipment	1,084,716
Road Machinery Fund	227,059
General Obligation / Sinking Fund	426,059
Open Space Fund	121,907
Capital Projects Fund	78,695
Highway Aid Fund	94,589
Parks and Recreation	325,221
Parks and Recreation Capital Fund	1,495,408
Capital Reserve	<u>590,255</u>
Total	\$ 7,799,504

**Motion by Mr. Cox to accept the Treasurer's Report for February 2009, as prepared by
Rose Christie, Finance Director, subject to audit.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **SOLICITOR REPORT:**

⇒ Fahie Settlement (no exhibit)

Mary Eberle, Township Solicitor, reported that since an agreement has been reached in this matter of litigation, there is now a public vote required. Fahie is requesting reimbursement for costs of a building permit and some ancillary fees associated with the building permit.

**Motion by Mr. Cox to accept settlement in the matter of Fahie, not to exceed \$500.00,
as presented by the Township Solicitor.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **ENGINEER REPORT:**

⇒ LD 07-01 Warwick Meadows III, Escrow Release N^o. 9 (exhibit)

Motion by Mr. Cox to approve Warwick Meadows III, Escrow Release N^o. 9, in the amount of \$76,800.00 (leaving a balance of \$286,926.85), as presented by the Township Engineer.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ LD 02-02 Bridge Valley at Furlong, Phase 1A, Escrow Release N^o. 2 (exhibit)

⇒ LD 02-02 Bridge Valley at Furlong, Phase 1B, Escrow Release N^o. 2 (exhibit)

⇒ LD 02-02 Bridge Valley at Furlong, Phase 2, Escrow Release N^o. 2 (exhibit)

Dave Connell, Township Engineer, presented the above escrow releases for approval.

Motion by Mr. Cox to approve:

- LD 02-02 Bridge Valley at Furlong, Phase 1A, Escrow Release N^o. 2, in the amount of \$340,314.19 (leaving a balance of \$423,007.71);
- LD 02-02 Bridge Valley at Furlong, Phase 1B, Escrow Release N^o. 2, in the amount of \$466,117.97 (leaving a balance of \$336,821.56);
- LD 02-02 Bridge Valley at Furlong, Phase 2, Escrow Release N^o. 2, in the amount of \$173,439.28 (leaving a remaining balance of \$86,024.22)

as presented by the Township Engineer.

Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:**

➤ Mr. Thompson asked when the traffic light at Walgreens and the lane striping will be straightened out. Mr. Connell said that he will check into this.

➤ Mr. Thompson asked about the intersection of Route 263 and Almshouse, noting that the north bound turn lane stacking lane never gets to go through the turn before the light changes. Mr. Thompson believes this light needs to be adjusted. Lorenzo Cuoci, Public Works Director, will see if this is just a matter of an adjustment.

John Gamble, resident, suggested that the light at Dunkin Donuts be looked at for timing also.

■ **NEW BUSINESS:** There was no new business to discuss.

■ **PUBLIC COMMENT:**

- Mr. Gamble compliment Lorenzo and his crew for the work that they do.

■ **ADJOURNMENT:**

The May 4, 2009, Warwick Township Board of Supervisors' public meeting was adjourned at 7:55 p.m.

Respectfully submitted,


Gail V. Weniger,
Township Manager/Secretary

These minutes were approved at the
Board of Supervisors' meeting held: **May 18, 2009**