

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
SEPTEMBER 21, 2009

Members Present: Judith A. Algeo, Esq., Chair
John W. Cox, Vice Chairman
Edward P. Thompson, Member

Others Present: Gail Weniger, Township Manager
Dave Connell, Township Engineer
Mary Eberle, Township Solicitor
Linda Grant, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' September 21, 2009 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:05 p.m., by Chair, Judith Algeo who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ September 8, 2009 Board of Supervisors' public meeting minutes. (exhibit)

Motion by Mr. Cox to approve Board of Supervisors' public meeting minutes for September 8, 2009, as submitted.
Second to motion by Mr. Thompson.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **EXECUTIVE SESSION:**

Chair Algeo reported that the Board of Supervisors' had met in executive session prior to this evening's meeting to discuss personnel matters.

■ **ANNOUNCEMENTS:**

Ms. Algeo announced that Warwick Day and the Moland Re-Enactment will be held this Saturday, September 26th.

■ **CITIZENS' COMMENTS:**

⇒ Ron Tornari, resident and member of the Planning Commission, voiced concerns about cell phone towers and offered zoning proposals to control the towers. Mr. Tornari distributed copies of the proposal (see exhibits) to the Board members.

■ **MANAGER'S REPORT:**

- ⇒ Resolution N°. 2009-23 – Uniformed Employees' Pension Plan – 2010 Minimum Obligation (exhibit)

Ms. Weniger reports that the result of the downturn in markets combined with the GASB requirements resulted in a significant increase in the Townships obligation for pension funding.

**Motion by Mr. Cox to adopt Resolution N°. 2009-23 , Unformed Employees' Pension 2010 Minimum Obligation, in the amount of \$408,990.00, as presented.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

- ⇒ Resolution N°. 2009-24 – Non-Uniformed Employees' Pension Plan – 2010 Minimum Obligation exhibit)

**Motion by Mr. Cox to adopt Resolution N°. 2009-24 , Non-Uniformed Employees' Pension 2010 Minimum Obligation, in the amount of \$197,276.00, as presented.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

- ⇒ PW – Request for Additional Funding for 2009 Road Project – Meyer Way (exhibit)

Lorenzo Cuoci, Public Works Director presented that he would like to address the Meyer Way project, but if necessary, it could wait until next year. If funds allow (Liquid Fuels Funds) Proposed the following work on Meyer Way between York Road and just Past Stony Road. He is recommending this particular road due to high volume, high traffic, and high wear.

Gutter Milled 1.5" – 0 in 10 along Curb line
Mill joints at Start & Finish Points 1.5" – 0" in 10'
Swept Clean
Tack Applied
1.5 inches of 9.5 mm Super pave wearing coarse applied
Seal all edges

Mr. Cuoci noted this would be a three or four day project, however it would be five or six weeks until we could start because of the advertising process.

**Motion by Mr. Cox to approve expenditures to repair Meyer Way, as presented, noting authorization for CKS to prepare the bid.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Warwick Township Baseball Association – Five Year Plan Presentation (exhibit)

Tony Crecca, WTBA. Showed a PowerPoint presentation which included photos of previous renovations and noted that, to date, \$75,000 has been spent on field improvements and \$50,000 has been spent on facilities improvements. Mr. Crecca talked about opening day activities held at Guinea Lane and showed before and after photos of some fields.

The Five Year Plan Includes:

Fall 2009 – dugouts at fields 5 & 6 (\$13,000)
Sod & resurface field 5 (\$10,000)
Additional storage shed behind fields 2 & 3 (\$2,500)

2010 - new pavilion (\$150,000)
Netting on field 6 (\$7,500)

2011 - Dugouts at fields 1 & 2 (\$13,000)
Sod and resurface field 1 (\$10,000)

2012 - Regulation 90 foot Baseball Diamond – adjacent property (\$100,000)
Lighting – field 3 & 90 foot Baseball Diamond (\$75,000)

Mr. Crecca explained the proposed Pavilion Upgrade Plan at Meyer Way, noting bathrooms, storage, snack stand and pavilion seating. Mr. Crecca noted estimated project costs. Ms. Algeo believes that the estimate of \$10,000 for water and sewer may be too low.

Mr. Cox said the group has done a tremendous amount of work and feels that what has been done is a benefit for the Township. However, Mr. Cox cautions that the Township may not be able to financially support the projects as the WTBA may have hoped. He further notes that he supports the plans for 2009 and 2010.

Mr. Thompson agrees with Mr. Cox and adds that the WTBA does a great service to the kids in the Township.

Ms. Algeo said what the WBTA does is wonderful and thanks them for what they do. The board agreed that they can support what was shown for 2009 and 2010 and asked that the association work with Dan and the Park Board to get through the processes.

⇒ Capital Projects for 2010 (exhibit)

Ms. Weniger presented a summary of the capital projects for 2010. Ms. Weniger reported that the SALDO and Zoning Project will cost about \$15,000 to update the Township Code Book. Ms. Weniger also noted that we are hoping to get a grant that will enable us to have an energy audit at a cost of \$6,000.

Police Capital Projects:

Lt. Goldberg was present for the proposed Police Capital Projects for 2010, which included two sedans and a protective vest. Mr. Cox asked about the status of the County communications upgrade. Lt. Goldberg guesses that the upgrade will happen at a similar cost of the previous upgrade, approximately \$100,000. The details are still being worked out and the requirement takes place in a couple of years. There is speculation that there may be homeland security money available.

Public Works Capital Projects:

Lorenzo Cuoci, Public Works Director, was present for the proposed Public Works Capital Projects for 2010.

Mr. Thompson would like to hold off on the salt shed until he has more information. Mr. Cuoci noted the Township can store enough salt for 1 and ½ applications throughout the Township. Mr. Cuoci also said the wall of the salt shed would be 16' high and then roofed, for a maximum height of 26'. Mr. Thompson feels that may be a somewhat intrusive for the area.

Ms. Algeo believes that as we keep putting off the salt shed, it just becomes more expensive and maybe we should just bite the bullet and do it.

Mr. Cox agrees that we need to see more information for the salt shed. Mr. Cuoci will present further information for a salt shed.

Mr. Cuoci also spoke of continuing curb replacement on Stout Drive, with base repair to continue next year. Mr. Cuoci also notes we should overlay Sovereign Estates. There was brief discussion as to materials to be used for the overlay.

Mr. Cuoci also spoke of retrofitting a 2004 F550 dump truck by replacing the body with a toolbox and making the truck more useable rather than purchase a new vehicle. Mr. Cuoci has gotten pricing for the cost of retrofitting the dump truck.

Ms. Weniger complimented the Public Works Department, which has been doing a great job maximizing work in this financial climate.

There was a brief discussion regarding the natural basins with Mr. Cuoci noting that over-seeding and weeding is needed for the first three years, which, unfortunately, was not done. Mr. Cuoci stated there is a plan that will be followed for the natural basins.

Parks & Recreation Capital Projects:

Dan Sharapan, Parks & Rec. Director was present for the proposed Parks and Recreation Capital Projects.

Mr. Sharapan is requesting cameras because of vandalism to the parks, particularly Community Park at Meyer Way. Mr. Sharapan notes the camera and viewing equipment would be housed in the Pavilion and when needed, we could work closely with the Police Department. The system is similar to the one at Public Works, which has been used to look into vandalism incidents at the Public Works Building.

It was also noted that DEP requires an Oil Separator for equipment of Parks and Rec. along with Public Works.

Mr. Thompson asked if the basketball association will be contributing to the cost of resurfacing the courts. Mr. Sharapan will contact them.

Ms. Algeo asked for an explanation of the cameras. Mr. Sharapan explained that the cameras would be digital and on a continuous loop, that we could go back in time to look at a particular event.

Ms. Weniger said that we can apply for a grant related to security purposes, through DVIT but it would have to be spent this year.

Ms. Weniger also noted Warwick Township is in the process of applying for a \$5,000 grant for a handheld GPS unit.

During discussion it was noted that the Public Works Department will work with the WTBA regarding water and sewer when doing pavilion renovations.

⇒ Resolution N°. 2009-25 – Police Job Descriptions – Consider Adoption (exhibit)

Ms. Weniger reports that the police job descriptions have been reviewed by the Township Labor Attorney and that the Township Solicitor has written the resolution to adopt the job descriptions. This resolution allows the Police Department Administration to create a duty manual.

Mr. Cox asked for an explanation of Administrative Officer. Lt. Goldberg notes the position is and has been vacant, but it does allow the police department some flexibility.

Motion by Mr. Cox to adopt Resolution N°. 2009-25, which adopts job descriptions for the Chief of Police, Police Lieutenant, Patrol Sergeant, Corporal, Administrative Officer, Detective Supervisor, Detective, Juvenile Officer and Patrol Officer. Second to motion by Mr. Thompson.

Chair Algeo invited further comment or discussion.

Mr. Thompson asked if a Bachelor's Degree is really required as position qualifications. Lt. Goldberg notes he is neutral on the matter. Mr. Cox believes that all categories should read "bachelor's degree preferred". The consensus of the board was to change that.

Motion passed unanimously.

⇒ 2100 York Road (Joy of Movement) - COD Sign (exhibit)

Ms. Weniger reminds that the Board had approved a temporary sign for 2100 York Road, with an extension to six months. That time has now passed and the sign should be removed. The PZ office recommends that the Board of Supervisors deny the temporary sign and encourage the applicant to submit a revised application for a permanent sign.

The Board of Supervisors agreed with the recommendation. The applicant was not present for the matter.

⇒ Bill Payments September 21, 2009 (exhibit)

General Fund		
Check N° 16940 through 16972	\$	27,086.12
Park & Recreation		
Check N° 5234 through 5255	\$	4,794.89
Park & Recreation Capital Projects Fund		
Check N° 1015	\$	<u>5,829.00</u>
Total -	\$	<u>37,710.01</u>

**Motion by Mr. Cox to approve the September 21, 2009 Bill Payments, subject to audit.
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **SOLICITOR REPORT:**

⇒ No report this evening.

■ **ENGINEER REPORT:**

⇒ Bid Award Consideration for York Road and Deer Run (exhibit)

Mr. Cox believes this cost is more than what had been anticipated and wants to further review the bid. Mr. Thompson and Ms. Algeo agree.

Dave Connell, Township Engineer, notes that the Township does have sixty days to consider the bid. The Board directed the engineer and manager to check into alternatives and report back for further consideration.

This matter tabled.

⇒ LD 07-05 Spectrum Metals - Authorization to Create a Final Punch List (exhibit)

Dave Connell, Township Engineer, presented a request for creation of a final punch list for Spectrum Metals and Mr. Connell believes the request is appropriate.

**Motion by Mr. Cox to authorize the Township Engineer to create a final Punch List for
Spectrum Metals (LD 07-05).
Second to motion by Mr. Thompson.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:**

➤ Ms. Weniger reported that, as discussed at the Board's last meeting, the Water and Sewer Authority Executive Director will be sending a letter to the residents of Breton Hills and inviting them to attend the October Water and Sewer Authority meeting.

■ **NEW BUSINESS:**

There was no new business to discuss.

■ **PUBLIC COMMENT:**

Mr. Mester also thanked the Board of Supervisors for the good work that has been done.

Mr. Mester also spoke of items that were not finished with the Warwick Office park project. It was noted that there are financial issues with the developer and the Township is hoping that the project will be completed at some time by this or another developer.

■ **ADJOURNMENT:**

The September 23, 2009, Warwick Township Board of Supervisors' public meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Gail V. Weniger,
Township Manager/Secretary

These minutes were approved at the
Board of Supervisors' meeting held: **October 5, 2009**

11/11/09 10:00 AM

11/11/09 10:00 AM

11/11/09 10:00 AM