

WARWICK TOWNSHIP
Board of Supervisors' Public Meeting Minutes
November 5, 2007

Members Present: Judith A. Algeo, Esq., Chair
Edward P. Thompson, Vice Chairman
John Cox, Member

Others Present: Gail Weniger, Township Manager
Dave Connell, P.E., Township Engineer
Mary Eberle, Esq., Township Solicitor
Tom Scott, Assistant Manager
Linda Grant, Recording Secretary

■ **CALL TO ORDER:**

The Warwick Township Board of Supervisors' November 6, 2007 public meeting, held at Warwick Township Administration Office, 1733 Township Greene, Jamison, PA., was called to order at 7:00 p.m., by Chair, Judith Algeo, who then led attendees in the pledge of allegiance.

■ **APPROVAL OF MINUTES:**

⇒ October 15, 2007 public meeting minutes (exhibit)

Motion by Mr. Thompson to approve the Board of Supervisors' public meeting minutes of, October 15, 2007, as submitted.
Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **EXECUTIVE SESSION:**

Chair Algeo reported that the Board of Supervisors' had met in executive session prior to this evening's meeting to discuss matters of personnel.

■ **ANNOUNCEMENTS**

Ms. Algeo invited the Board members, Chief Costello and Lieutenant Goldberg to join her at the front of the meeting room to recognize the outstanding efforts of Chief Costello and Lt. Goldberg. The Board recognized on-going and outstanding efforts and commitment to excellence, above and beyond, to the Warwick Township Community, with a certificate of appreciation and a Township Coverlet for Chief Costello and for Lieutenant Goldberg.

■ **CITIZENS' COMMENTS:**

➤ John Koutsouros, Watson Road, spoke of issues with Watson Road. Mr. Koutsouros thought some kind of road restrictions were going to be done, such as speed bumps. He spoke of the varying widths in the road not having a transition. He was of the belief that the Board was going to do something regarding Watson Road.

Ms. Weniger remembers that Chief Costello recommended making Watson Road a one way road.

Mr. Thompson remembers discussing a raised speed bump and believes that engineering wise, it would not be the best thing to do because of the length of the road and the speed cars would be traveling. Mr. Thompson also noted that some residents who live on the road would not appreciate a one way road.

Mr. Cox said that we had discussed the speed bump and one of the problems with the speed bump is that they slow down before they hit and then they accelerate and it becomes a noisy solution.

Mr. Connell, Township engineer, suggested that the plans call for tapering of the roadway and signs.

Ms. Algeo asked the engineer to look into the matter and report back.

➤ Joe Gable, Heritage Creek, informed the Board of Supervisors that a number of people have written to PennDOT about Route 263 before they ever came in here, and they have also written to Scott Petri, Bernie O'Neill and Tommy Tomlinson about the condition of that highway. One person received a reply stating that in 2007 things would be happening to improve the road. Mr. Gable wants to stress there are a number of people in the Township that are not interested in the detention ponds, and are concerned about the trees along the highway and do not understand why PennDOT wants to widen the road. The Board is requested to stand firm and tell PennDOT that we want the highway repaired, not widened.

Ms. Algeo said the Board is very aware of the issues and are as concerned. Ms. Algeo suggested that Mr. Gable invite those residents to attend the meeting the next time PennDOT comes in to express their opinions to PennDOT.

■ **MANAGER'S REPORT:**

⇒ Warwick Township Historical Society – Moland House Park Sign (exhibit)

Murray Gayman, Historical Society, is requesting permission to put a sign, temporarily, on York Road because people traveling that route do not know where the Moland House is located. After the permanent sign is placed, this temporary sign would be moved to the Old York Road side of the Moland House.

Ms. Weniger stated that the plans for the future permanent sign for the Moland House was to coordinate with Mignatti and with their golf course project so the two signs match. The matter before the Board today is a temporary.

Referring to the artistic rendering, Mr. Gayman said they would like to make the sign 3' x 4', double sided. Mr. Gayman noted that when the permanent sign is erected, this sign will move to Meetinghouse Road.

Mr. Cox would like to add Warwick Township to the sign.

After brief discussion, it was noted that Warwick Township would be added to the sign. Ms. Algeo reminded that the Historical Society will need to acquire a sign permit.

Motion by Mr. Thompson to approve the Moland House Historic Park sign presented by the Historical Society, with the addition of Warwick Township on the sign as discussed.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Request to Release Reserve Monies to General Fund (exhibit)

Ms. Weniger presented this request, explaining that the two accounts involved are York Road Beautification project, which has \$23,500 reserved and the other is reserved for paving projects which has \$5,118.54. Ms. Algeo suggested that the paving projects amount be set aside for private road repairs until the money is used. Mr. Thompson and Cox did not agree with this idea due to the very limited funds available in the account.

Motion by Mr. Thompson to extinguish the reserve Paving Projects Fund and the York Road Beautification fund.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed.

(E. Thompson, J. Cox – in favor; J. Algeo – opposed)

⇒ 2008 Draft Budget (exhibit)

Ms. Weniger presented the 2008 draft budget and is asking for authorization to advertise the budget for consideration of adoption at the December 3, 2007 Board of Supervisors' public meeting.

Ms. Weniger reported on the status of goals for 2007. Ms. Weniger then spoke about goals for 2008 inclusive of technology goals, pursuit of open space preservation and purchases and continued efforts to connect Moland Park to Moland House via a pedestrian trail. Ms. Weniger also spoke of Police Department goals for 2008, the 275th Warwick Birthday celebration, signalization of Route 263 Corridor, partnering with schools and businesses, the public works facility completion, and highway aid fund programs.

Ms. Weniger also spoke about distribution of taxes, the general fund of the Township, and revenue projections for 2008. Additionally an overview of different line items was given and items specific to various departments were also summarized.

Mr. Thompson asked about the total amount to be transferred forward to capital funds. Ms. Weniger said \$420,00 from general fund reserve, with \$160,000 of it going to capital projects.

**Motion by Mr. Thompson to authorize advertisement of the 2008 Draft Budget, as prepared by Gail Weniger.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Emergency Funding Request – Finance Software and Server Replacement (exhibit)

Ms. Weniger reported that Warwick's finance software, QuickBooks, is no longer functioning properly. The new version, Enterprise cannot be supported by our current server. The server issue is due to both the capabilities of the server and the amount of programs running. Jobecca Technology, Warwick's IT company, has prepared a project description and costs to do this emergency project. Included in this information is an optional expenditure of \$2,500 which would expedite the work to be finished a week or two sooner.

Ms. Algeo clarified if this system has gone down several times during the last few months. Ms. Weniger said it was starting to slow down, but specifically was down several times during the last few weeks and remains very limited in service with no service on various days.

Mr. Thompson recommended paying the additional \$2,500 for expediting the work to be done.

**Motion by Mr. Thompson to approve the server purchase from Jobecca Technology in the amount of \$30,450.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ 2007-2008 Snow Removal – Award Bid (exhibit)

Jim Kopchak, Public Works Director, reported that two bids were received and is recommending awarding to Dawicki Landscaping and T. Schiefer Contractors per the rate sheet presented.

**Motion by Mr. Thompson to approve the 2007-2008 Snow Removal Bid to Dawicki Landscaping and T. Schiefer Contractors as recommended by the Public Works Director.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Public Works Fence Project (*continued from October 15*) – (exhibit)

Jim Kopchak, Public Works Director, presented a three layouts for the revised fence project to address items discussed at the last meeting. Mr. Kopchak recommends layout 3 at a cost not to exceed \$60,000 which includes the fence and the landscaping required to complete

the project. The front and side fencing will be vinyl PVC with a cedar look and the rear will be vinyl coated chain link with the automatic gate.

Mr. Thompson asked about 9500 sq. feet of storage space. Mr. Kopchak noted that is secured parking area, in addition to storage space. Mr. Thompson said he would like the fence moved back. Mr. Thompson said that on the Public Works Director's recommended layout, the gate should be moved from the front to the side. Mr. Thompson also believes there will be people walking while two cars are traveling along and there are no signs noting the entrance to the park. Rob Merrick, Roadmaster, explained changes and how areas can be delineated.

Mr. Cox asked about the size of the largest vehicle that enters. Mr. Merrick said it would be a 51 ft, which is a 6 wheel dump truck and a trailer that is 27 feet. Mr. Kopchak noted that the automated gate would be in the back toward the parking lot and the manual gate would be in the front. This would lessen the possibility of having to replace the fencing do to navigating tight turns into the compound.

**Motion by Mr. Cox to approve Public Works Fence Project layout 3.
Second to motion by Ms. Algeo.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed.

(J. Cox, J. Algeo – in favor; E. Thompson – opposed)

⇒ Bill Payments for November 5, 2007

General Fund Check N ^o . 14489 through 14548	\$ 127,666.32
Park & Recreation Check N ^o . 4296 through 4318	\$ 14,794.13
Open Space Fund Check N ^o . 346	\$ 1,378.00
Capital Project Fund Check N ^o . 995	\$ 495.00
General Obligation Fund Check N ^o . 1001	\$ <u>1,020.00</u>
TOTAL -	\$ <u>145,353.45</u>

**Motion by Mr. Thompson to approve Bill Payments for November 5, 2007 as
presented, subject to audit.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Treasurer's Report -- September 2007 (exhibit)

General Fund	\$	4,077,211
Firehouse and Equipment		885,357
Road Machinery Fund		178,100
General Obligation / Sinking Fund		740,582
Open Space Fund		98
Capital Projects Fund		1,286,256
Highway Aid Fund		2,355
Park and Recreation		591,283
Capital Reserve		612,482
Total	\$	<u>8,373,724</u>

**Motion by Mr. Thompson to approve the September 2007 Treasurer's Report, prepared by Rose Christie, subject to audit.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously

■ **ASSISTANT MANAGER'S REPORT:** There was no assistant manager report this evening.

■ **SOLICITOR'S REPORT:** There was no solicitor report this evening.

■ **ENGINEER'S REPORT:**

⇒ Warwick Office Park Request for Escrow Release N^o 11 (exhibit)

Dave Connell, Township Engineer, presented Warwick Office Park Request for Escrow Release N^o 11, in the amount of \$156,983.75.

**Motion by Mr. Thompson to approve Warwick Office Park Request for Escrow Release N^o 11, in the amount of \$156,983.75, leaving a balance of \$545,384.24, as presented by the Township Engineer.
Second to motion by Mr. Cox.**

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

⇒ Borgeson Tract Request for Escrow Release N^o 4 (exhibit)

Dave Connell, Township Engineer, presented Borgeson Tract Request for Escrow Release N^o 4, in the amount of \$25,440.00. Mr. Connell noted that we have asked for and obtained from the applicant, additional escrow as the project grow older, as allowed by the MPC.

Motion by Mr. Thompson to approve Borgeson Tract Request for Escrow Release N^o 4, in the amount of \$25,440.00, leaving a balance of \$147,010.02, as presented by the Township Engineer.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

- ⇒ Route 263 Project – Discussion of Issues (exhibit)
- Stormwater Management
 - Center Lane and Widening at South End

Dave Connell, Township Engineer, reported that he met with the Manager after the last meeting when the PennDOT people were here. Mr. Connell reminds the Board requested a set of plans with the information they had. Mr. Connell referred to a series of aerial photographs and noted the placement of eight potential basins by PennDOT. Mr. Connell also notes this is not a final design.

Ms. Algeo spoke of her concern about losing trees in the wooded area of basins 1 and 2. Mr. Connell notes it is not known for certain that all the basins are required. Mr. Connell also reminds that PennDOT has not designed the basins and only suggested where they might be.

Mr. Connell notes if there is going to be road widening, that requires stormwater management and maybe trees have to come down. There was also a question of whether road widening on the South end of Route 263 is necessary. Ms. Algeo said we already have a four lane highway and questions why we would make it wider so that people can go faster than they already do. Mr. Connell, speaking as if he were a traffic engineer, believes PennDOT is trying to change the roadway to alleviate inconsistencies and he continued explaining what PennDOT may be trying to accomplish regarding Route 263.

Mr. Thompson believes we should send a letter to PennDOT telling them that we do not like the plan. Mr. Cox said we had spoken last time about alternatives to these basins, with drainage adjacent to the road. Mr. Connell said he will speak of alternatives when meeting with PennDOT. Mr. Connell also notes there are all kinds of criteria when considering stormwater management and this needs to be discussed with the right people. Mr. Connell and Ms. Weniger will meet with PennDOT and represent the interests of the Board of Supervisors.

Mr. Cox asked when there is widening, are they taking the calculation of the entire roadway. Mr. Connell does not believe so, but will discuss this with PennDOT. Mr. Cox is concerned about Bristol since it gets backed up at this intersection.. Mr. Thompson referred to intersection options from PennDOT last year. Mr. Connell said as a result of the prior public meeting, the Manager responded with a new option for Bristol. The plans PennDOT is working from now did not reflect that option. Mr. Thompson states he wants to attend the meeting with PennDOT. Ms. Algeo and Mr. Cox may also attend. Ms. Weniger reminds that if the Board will be attending, we will need to advertise a public meeting. Mr. Thompson wants to make sure PennDOT knows there is no interest in the widening of 263 and the basins.

- ⇒ Pizzo – Request Authorization to Create Punchlist

Dave Connell, Township Engineer, reported that a punchlist has been requested and we are seeking authorization to compile one.

Motion by Mr. Thompson to authorize the Township Engineer to create a punchlist for the Pizzo tract.

Second to motion by Mr. Cox.

Chair Algeo invited comment or discussion. There being none, the vote was called.

Motion passed unanimously.

■ **OLD BUSINESS:**

➤ John Meyer was present asking for his permits and said he had four documents that may be needed. Ms. Eberle said she will be in her office tomorrow and wants to make sure everything is complete.

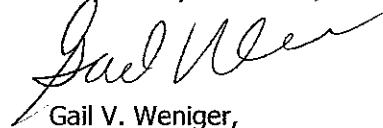
■ **NEW BUSINESS:** There was no new business to discuss.

■ **PUBLIC COMMENT:** There was no public comment.

■ **ADJOURNMENT:**

The November 5, 2007, Warwick Township Board of Supervisors' public meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Gail V. Weniger,
Township Manager/Secretary

These minutes were approved at the
Board of Supervisors' meeting held: **November 19, 2007**