

DIRECTOR OF FINANCE AND BENEFITS JOB APPLICATION FACT SHEET

Job location: Warwick Township, 1733 Township Greene, Jamison PA

STATUS: Full-time, exempt, dept. head level employee

Salary Range - \$70-80K DOQ, including CPA and direct job exp.

Benefits – Health (Aetna HMO), dental, prescription, vision (stipend

PTO- 20 PTO days plus 8 sick days per year

LTD & STD - employee voluntary benefit offered

Life ins. - employer paid

Pension- defined benefit (5 year vesting) - 5% empl. cont.

Deferred comp - employee can contribute up to limit

Timeline of Application Process

Deadline: All applications and resumes are due no later than noon 8/30/10. Submissions should be emailed to the Assistant to the Manager at ctopley@warwick-township.org

First round of interviews: Those selected will be invited Sept. 1 or 2 for an interview.

Second interviews: Sept. 3rd , a.m. – for top candidates (references checked prior to second interview)

Tuesday, September 7th – prospective candidate will meet with BOS

Start date: On or before September 20, 2010